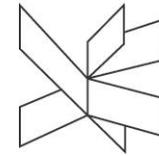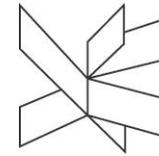Action plan for follow-up on Study Environment Survey 2016
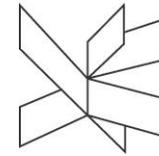
Action plan for : CAMPUS Horsens			Course program: VIA Architectural Technology and Construction Management and VIA Construction Technology			
Objective – What to achieve. Describe what you would like to achieve	**Score**	**Indicator** Describe how you measure that you have achieved your goal	**Concrete action** Describe the concrete action. Describe who needs to be involved	**Time** Describe when activities will begin and when they finish	**Charge** Who is in charge of carrying out and follow-up of the concrete action	**Communication** Describe how and to whom information will be disseminated
16. Clear information is provided concerning distribution of study time (teaching, preparation and other study activities) throughout the course	66	Score in next survey is higher than 70	The Student Active Participation Model specifies the distribution of study time A time schedule (guideline) comprising lectures, tutorials and exams will be provided. (all other allocated time is preparation and students study activity)	At semester start	Individual lecturer	When the semester is introduced the students will be informed on the Student Active Participation Model and the subject time schedule
22. Clear information is provided	69	Score in next survey is higher than 70	Introduction of The Student Active	At semesterstart	Team coordinator	On commencement of the semester the individual lecturer will

Concerning expectations to me as a student (i.e. participation in classes, academic level, preparation tec.)			Participation Model to students Intensive study participation is emphasized in general. Questions related to requested guidance must be well prepared	Before semesterstart	Course coordinator	introduce the Student Active Participation Model and inform the students on our expectations with regards to their active participation and reparation Link to semester syllabus will be sent to students in a general information mail before commencement of the semester
23. Learning outcomes for each teaching progress is clearly communicated	69	Score in next survey is higher than 70	Lecturers do record, that they have introduced required learning outcomes to students Semester syllabus will be presented as well as links to studynet	At semesterstart	Individual lecturer	On commencement of the semester the individual lecturer will introduce the Student Active Participation Model and provide StudyNet-Links to students.

				Before exam	Individual lecturer	Students are recommended to reread the semester syllabus
20. Students evaluation of the teaching process and suggestions for changes will be considered	69	Score in next survey is higher than 70	Enhanced focus on students' awareness on working with evaluations and follow-up on evaluations. Action plans based on Study satisfactory Surveys will be presented to students on commencement of the semester.	At semesterstart	Individual lecturer	On commencement of the semester the action plan for the Study Satisfactory Survey will be presented to students and listed on study net
30. I have the impression that students have the possibility to participate in relevant projects with practice/the profession or research environment	68	Score in next survey is higher than 70	We present the possibility for students to participate in R&D projects both as a part of their elective subject as well as an extra activity for interested students. Involvement of project participants and program coordinator	Communication to program coordinator is done. Communication to project participants A17. Continuously	Course management	

			The program coordinator will appraise and communicate relevant projects to course managers (heads of departments)		Course manager	