



Payment Schedule and Terms of Payment for PB Top-up - Design & Business

Prices are valid for admission and tuition start during the academic year 2024/2025:
August/September 2024.

Time		Subject	Payments (DKK)
1st academic year	Deadline for payment is 15 May.	Tuition fee (first semester) payable to VIA University College	62.000
	Deadline is one month before the semester starts.	Tuition fee, 2 nd semester	36.000
2 nd academic year		Tuition fee, 3 rd semester	62.000
Total tuition fee			160.000

***Terms of Payment: see next page**



Terms of payment

- Your invoices will be sent to your VIA mail
- All fees and deposits must be paid in the currency DKK
- The student must pay all banking-fees related to exchange of local currency into DKK or bank transfers.

Payment for 1st semester

- Payment for 1st semester should be made by bank transfer:
Please, state your name as well as the programme that you have applied for on the transfer.

Bank details

Danske Bank
Statens Betalinger
Girostrøget 1
0800 Høje Taastrup

Reg. number: 0216

Account number: 4069140777

IBAN: DK3402164069140777

SWIFT: DABADKKK

Account holder:

Professionshøjskolen
VIA University College
Hedeager 2
8200 Aarhus N
CVR 30773047

Payment for the following semesters

The student can expect to receive the invoice for the upcoming semesters in June for autumn semesters and in December for spring semesters.

VIA can make two types of invoices (see below). If you at any point want a different kind of invoice than the one you receive, please contact your local Study service.

1. International transfer

Very important to write name of student and customer number (which you find in the right corner of the invoice)

2. Transfer from a Danish bank

The invoice will have a FIK code (in the bottom of the invoice), which is a direct transfer.

The FIK code looks like this: +71< 0000000000000000+00000000<

Other payment information is not necessary when you use the FIK code.

Contact

You cannot use the reply function, when you receive your invoice, because the invoice is sent by a digital economy system. Instead, you need to contact your local Study service if you have any questions regarding the fee.



Lack of payment

Not paying tuition fee within the deadline will lead to a termination of your studies. Exams related to the semester not paid for will be cancelled.

Prices within the official duration of the study programme

The prices listed under the payment schedule are fixed within the official duration of the study programme. If you exceed the official duration of the study programme, the following semester payments will correspond to the tuition fee at that time. Further costs may also apply, and these costs vary from programme to programme.

If tuition fee is required, you will always be invoiced directly from VIA University College. No partners are entitled to charge fees on behalf of our institution.

Refund policy

The student is entitled a refund, only in the following cases:

1. The student has paid for the 1st semester, but has not been offered a study place.
2. The student has paid for the 1st semester, but is refused VISA by the Danish authorities.
3. The student has paid for the 1st semester but receives a residence permit that grants free tuition before study start.
4. If the student chooses to withdraw from the programme, after having paid the tuition fee for the upcoming semester, the tuition fee will be refunded, if the upcoming semester has not yet begun. Note: The refund will be deducted an administrative fee of 3750 DKK.
5. If the student has paid for the upcoming semester, but the studies is terminated, due to used exam attempts, the tuition fee for the semester in question will be refunded. Note: The refund will be deducted an administrative fee of 3750 DKK.

In all other cases of withdrawal or termination of studies, there will be no refund of the tuition fee. No refunds of any kind will be granted to students who have been suspended for disciplinary reasons due to VIAs code of conduct.

Refunds will be made by electronic transfer to the account from which the payment was made. Alternatively, to another account that can be documented as belonging to the payer. Refunds cannot be made to a third-party account and/or in cash.

In case of refunds remember to send banking information with the following details:

- Name and address of the account holder
- Name and address of bank
- Bank Reg. no.
- Account No.
- IBAN
- BIC/SWIFT

Enrollment

All non-EU/EØS citizens are enrolled under the same curriculum, rules and ministerial orders as EU/EØS citizens.