



### Payment Schedule and Terms of Payment for Bachelor of Engineering in Mechanical Engineering

Prices are valid for admission and tuition start during the academic year 2021/2022:  
August/September 2021 and February 2022.

Time		Subject	Payments (DKK)	
1 <sup>st</sup> academic year	<b>Deadline for payment is 15 May for autumn intake</b>	Tuition fee (first semester) payable to VIA University College	55.000	
		<b>Deadline is one month before the semester starts</b>	Tuition fee, 2 <sup>nd</sup> semester	55.000
2 <sup>nd</sup> academic year	<b>Deadline is one month before the semester starts</b>	Tuition fee, 3 <sup>rd</sup> semester	55.000	
		Tuition fee, 4 <sup>th</sup> semester	55.000	
3 <sup>rd</sup> academic year		Tuition fee, 5 <sup>th</sup> semester	8.000	
		Tuition fee, 6 <sup>th</sup> semester	55.000	
4 <sup>th</sup> academic year		Tuition fee, 7 <sup>th</sup> semester	55.000	
Total tuition fee			338.000	

**\*Terms of Payment: see next page**



### **Terms of payment**

- All fees and deposits must be paid in the currency DKK
- The student must pay all banking-fees related to exchange of local currency into DKK or bank transfers.

### **Payment for 1<sup>st</sup> semester**

- Payment for 1<sup>st</sup> semester should be made by bank transfer:

#### **Bank details**

Danske Bank  
Statens Betalinger  
Girostrøget 1  
0800 Høje Taastrup

**Reg. number:** 0216

**Account number:** 4069140777

**IBAN:** DK3402164069140777

**SWIFT:** DABADKKK

#### **Account holder:**

Professionshøjskolen  
VIA University College  
Hedeager 2  
8200 Aarhus N  
CVR 30773047

### **Payment for the following semesters**

The student can expect to receive the invoice for the upcoming semesters in June for autumn semesters and in December for spring semesters.

VIA can make two types of invoices (see below). If you at any point want a different kind of invoice than the one you receive, please contact your local Study service.

#### 1. International transfer

*Very important* to write name of student and customer number (which you find in the right corner of the invoice)

#### 2. Transfer from a Danish bank

The invoice will have a FIK code (in the bottom of the invoice), which is a direct transfer.

The FIK code looks like this: +71< 0000000000000000+00000000<

Other payment information is not necessary when you use the FIK code.

### **Danish CPR number and e-Boks**

From your 2<sup>nd</sup> semester and forward, you will receive the invoices in e-Boks.

e-Boks is your online digital secure mail, where you will receive important mails from your bank, the municipality, Danish government, your doctor etc.

To set up e-Boks you need a Danish CPR number.

You can read more about e-Boks and how to get started here:

<https://www.e-boks.com/danmark/en/>



### **Contact**

You cannot use the reply function in e-Boks to get in touch with VIA regarding your tuition fee, because the invoice is sent by a digital economy system. Instead, you need to contact your local Study service if you have any questions regarding the fee.

### **Lack of payment**

Not paying tuition fee within the deadline will lead to a termination of your studies. Exams related to the semester not paid for will be cancelled.

### **Prices within the official duration of the study programme**

The prices listed under the payment schedule are fixed within the official duration of the study programme.

### **Refund policy**

The student is entitled a refund, only in the following cases:

1. The student has paid for the 1<sup>st</sup> semester, but has not been offered a study place.
2. The student has paid for the 1<sup>st</sup> semester, but is refused VISA by the Danish authorities.
3. If the student chooses to withdraw from the programme, after having paid the tuition fee for the upcoming semester, the tuition fee will be refunded, if the upcoming semester has not yet begun. Note: The refund will be deducted an administrative fee of 3750 DKK.
4. If the student has paid for the upcoming semester, but the studies is terminated, due to used exam attempts, the tuition fee for the semester in question will be refunded. Note: The refund will be deducted an administrative fee of 3750 DKK.

In all other cases of withdrawal or termination of studies, there will be no refund of the tuition fee. No refunds of any kind will be granted to students who have been suspended for disciplinary reasons due to VIAs code of conduct.

In the case of refunds remember to send banking information with the following details:

- Name and address of the account holder
- Name and address of bank
- Bank Reg. no.
- Account No.
- IBAN
- BIC/SWIFT

### **Enrollment**

All non-EU/EØS citizens are enrolled under the same curriculum, rules and ministerial orders as EU/EØS citizens.