



## Payment Schedule and Terms of Payment for Bachelor top up – Design and Business

Prices are valid for admission and tuition start during the academic year 2018/2019:  
August 2018 and February 2019.

Time		Subject	Payments (EUR)
1st academic year	Deadline for payment is 15 May	Tuition fee (5 <sup>th</sup> semester) payable to Via University College	7,500
	Deadline is one month before the semester starts	Tuition fee, 6 <sup>th</sup> semester	7,500
2nd academic year		Tuition fee, 7 <sup>th</sup> semester	7,500
Total tuition fee			22,500

**\*Terms of Payment: see next page**

### Terms of Payment

All fees and deposits must be paid in the currencies DKK or EUR: (7,45 DKK = 1 EUR as per December 2017)



**The student must pay all banking fees relating to:**

- exchange of local currency into DKK or EUR
- issuing of international banker's cheques
- bank transfers

**Payment, stating "Payment for" and your name, address and study programme, must be made either:**

- By bank transfer to:  
Danske Bank  
Finanscenter Østjylland  
Åboulevarden 69  
8000 Aarhus C  
Denmark  
Bank Reg. No. 4387  
Account No. 10650135

IBAN: DK0930000010650135  
BIC/SWIFT: DABADKKK

- By crossed / international banker's cheque, sent as registered mail and issued to:  
VIA University College  
Hedager 2  
8200 Aarhus N  
Denmark

**Payment of tuition fees**

**Payment of the first semester**

The tuition fee must be paid no later than 15 May (August intake) or 1 November (February intake).

**Payment of tuition fees for subsequent semesters:**

The tuition fees must be paid no later than one month before the start of each semester.

**Prices are fixed within the official duration of the study programme**

The prices are fixed within the official duration of the study programme. If the official duration of the study programme is exceeded, subsequent semester payments will correspond to the tuition fee valid at that time.

**Alteration of tuition fees**

VIA University College will alter the tuition fees for the coming academic year each year in January – or whenever required by circumstances.

**Refund Policy**

**1. If the student has not yet commenced the programme, but the tuition fee has been paid:**



- Tuition fee for the first semester is refundable upon separate application if the student is refused a visa by the Danish authorities.
- If the student wishes to withdraw from the study programme for any reason other than refusal of visa:

*The tuition fee for the first semester will not be refunded.*

**2. If the student has commenced the programme, and the semester has begun:**

If the semester has begun, and the student wishes to withdraw from the study programme:

*No tuition fee will be refunded for the current semester.*

**3. Failure to pass a semester:**

If the student fails to pass a semester and consequently cannot commence in the next semester and therefore wishes to withdraw from the study programme, already paid tuition fee for the next semester with deduction of an administration fee of EUR 500 is refundable.

**Please note:**

No fee refunds of any kind will be granted to students who have been suspended for disciplinary reasons.

Students with outstanding financial obligations to VIA University College will not receive grades, transcripts of records, diplomas or other documents until their accounts are settled.