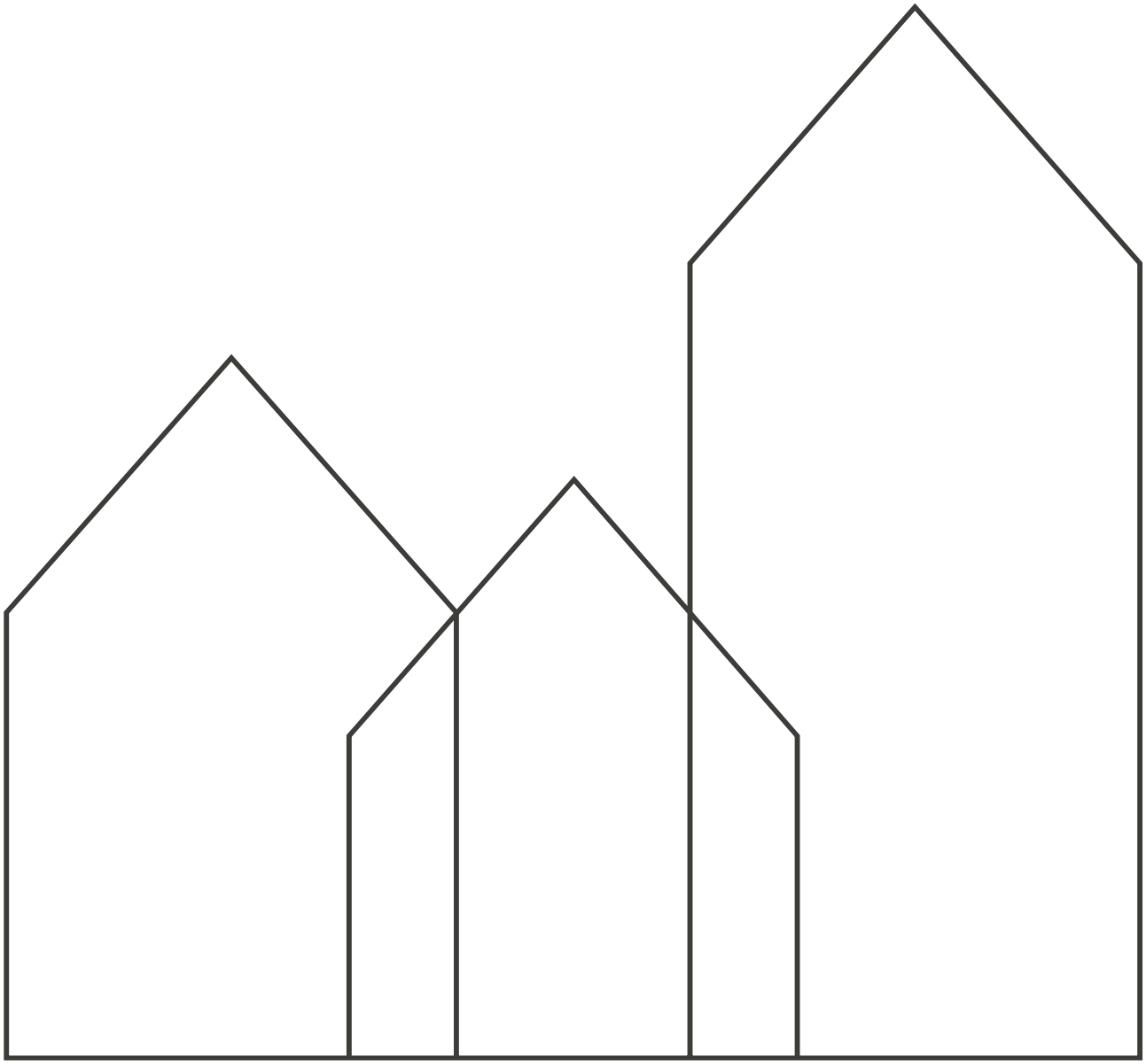
APPENDIX – Global Construction

International Track of the Bachelor's Degree Programme in Architectural Technology and Construction Management



Valid from 01.08.2026

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1 Introduction

This appendix is intended for international exchange students enrolled into the international track – Global Construction - of the Danish 'Bygningskonstruktøruddannelse' (Bachelor's Degree Programme in Architectural Technology and Construction Management).

The document presents the relevant information from the Danish curriculum in English.

In case of any discrepancies between the Danish original of the curriculum and the English translation, the Danish version shall prevail.

The appendix is organized into four chapters:

Chapter 2 – Multi-Storey Buildings over 3 Storeys

Presents the national and two local subject elements related to theme: Multi-Story Buildings over 3 Storeys.

These subject elements constitute the 4th Semester of the Danish programme.

Chapter 3 - Renovation

Presents the national and two local subject elements related to theme: Renovation.

These subject elements constitute the 5th Semester of the Danish programme.

Chapter 4 – Examinations

Presents the examinations related to the themes of Multi-Storey Buildings over 3 Storeys and Renovation.

The chapter also presents relevant rules regarding examinations.

Chapter 5 – Teaching and Learning Methods in the Program

Presents the teaching philosophy behind the programme and our expectations regarding student participation.

2 Theme: Multi-Storey Building over 3 Storeys

The theme Multi-Storey Building over 3 Storeys consists of one national and two local subject elements. In the Danish programme the three elements together constitute the 4th semester.

2.1 Multi-Storey Building over 3 Storeys (15 ECTS)

The national subject element takes the form of an interdisciplinary project working on a specific multi-storey residential building over 3 storeys.

The subject element comprises 15 ECTS credits and includes the following subject areas:

- Communication and Collaboration (5 ECTS credits)
- Production (5 ECTS credits)
- Project Design (5 ECTS credits)

Learning objectives for Multi-Storey Building over 3 Storeys

Knowledge

In respect of the *Multi-Storey Building over 3 Storeys* national subject element, the student shall:

- be able to understand and reflect on complex structures and principles of building physics, including statics, and building services.
- possess knowledge of common communication methods, tools and standards relating to digital structural design, and be able to reflect on the use in the profession of digital systems and methods
- be able to understand and reflect on complex production and execution methods.
- possess knowledge of principles and methods of science theory in relation to practice in the profession
- possess knowledge of relevant social, environmental, economic, and technological aspects of the structural design and production process.

Skills

In respect of the *Multi-Storey Building over 3 Storeys* national subject element, the student shall be able to:

- use and show proficiency in methods and tools for data collection, analysis, and processing.
- use methods to plan, coordinate and design a digital interdisciplinary process, including considerations relating to execution and to operation and maintenance.
- show proficiency in the skills associated with planning and management of the execution phase.

- use digital building information models and transfer and extract data between different digital platforms and information systems.

- communicate digital project material and documentation as the basis for digital construction management.

- communicate and evaluate practice-oriented and professional issues, select solutions, and substantiate them to partners and users.

Competencies

In respect of the *Multi-Storey Building over 3 Storeys* national subject element, the student shall be competent to:

- manage documented analysis of complex issues relevant to the construction industry.

- manage complex digital structural design and production, taking social, environmental, and economic aspects into account.

- manage the structural design and execution process, taking societal and technological factors into account.

- independently engage in interdisciplinary collaboration on the planning, structural design and production of construction and civil engineering tasks

- identify their own learning needs and develop their own knowledge, skills, and competencies.

ECTS rating

The *Multi-Storey Building over 3 Storeys* national subject element carries 15 ECTS credits.

Examinations

The national subject element concludes with: Examination 4a: Multi-storey Building over 3 Storeys

2.2 Specialization, Multi-Storey Building over 3 Storeys (5 ECTS)

The student must independently prepare a project based on multi-storey buildings over 3 storeys:

Knowledge

The student shall possess knowledge of, and be able to understand:

- research design

- how to work with research designs

- political objectives for the development of sectors of the construction industry in Denmark and internationally

- legislation and any special client requests

- the way the chosen topic integrates with multi-storey buildings.

Skills

The student shall be able to:

- use methods and tools for the collection and analysis of data in relation to their research design.
- document the investigation work and to demonstrate the use of methods and tools
- evaluate and implement statutory requirements and client requests.
- communicate practice-oriented and professional issues and solutions relating to their research design.

Competencies

The student shall be competent to:

- incorporate the knowledge and skills acquired in relation to multi-storey buildings.
- identify their own learning needs.

ECTS rating

The local programme element constitutes 5 ECTS credits. The 5 ECTS is added together from the following subject areas: 2 ECTS Production, 3 ECTS Project Design.

Examination

The local subject element concludes with: Examination 4b: Specialization, Multi-storey Building over 3 Storeys

2.3 Problem-based Research Design and Introduction to the Theory of Science for the Construction Industry (10 ECTS)

This local programme element consists of a theoretical introduction to the theory of science and methods for the construction industry, combined with a practical independent investigation with the preparation of a research design, which is compiled into a synopsis.

The student selects their own content, which must be relevant to the construction industry. The student is expected to approach the local programme element with the knowledge, skills, and competencies they have acquired, based on the semester's subjects.

This local programme element provides the student with the opportunity to delve deeper into the subject areas of the construction industry.

The learning objectives for Problem-based research design and introduction to the theory of science for the construction industry:

Knowledge

The student shall possess knowledge of, and be able to understand:

- the role of structural surveys, both Danish and international, as a fundamental part of the way the building industry operates.

- the fundamental and relevant concepts in the theory of science

Skills

The student shall be able to:

- show proficiency in data collection, including drawing om international research and/or international developmental trends, analyse and describe a specific construction industry topic so that it can serve as the basis of further technical elaboration.

- use scientifically generated data to illuminate a self-chosen construction industry topic or to tackle a specific construction industry task.

- evaluate and substantiate data collection methods.

- communicate on the content of scientific reports using comprehensible written and spoken language.

Competencies

The student shall be competent to:

- manage a structural survey containing problem statement, empirical data collected, analyses and interpretations, argumentation, and conclusion together with possible specific solution proposals.

- identify, delimit, analyse, and discuss a construction industry topic relating to the national subject element.

ECTS rating

The local programme element constitutes 10 ECTS credits. The 10 ECTS is added together from the following subject areas: 2 ECTS Organization and Business Understanding, 4 ECTS Production and 4 ECTS Project Design.

Examinations

The element concludes with one examination: Examination 5: Problem-Based Research Design and Introduction to the Theory of Science for the Construction Industry

3 Theme: Renovation

The theme Renovation consists of one national and two local subject elements. In the Danish programme the three elements together constitute the 5th semester.

3.1 Renovation (15 ECTS)

The national subject element takes the form of an interdisciplinary project working on the planning and design of a specific renovation.

The subject element comprises 15 ECTS credits and includes the following subject areas:

- Production (5 ECTS credits)
- Project Design (10 ECTS credits)

Learning objectives for Renovation

Knowledge

In respect of the *Renovation* national subject element, the student shall:

- possess development-based knowledge of the recording and assessment of existing conditions.
- be able to reflect on structures and principles of building physics, including statics, and building services.
- be able to understand complex design and execution methods.
- be able to reflect on different energy-efficient renovation and conversion concepts, taking social, environmental, and economic aspects into account.

Skills

In respect of the *Renovation* national subject element, the student shall be able to:

- use and show proficiency in data collection, analysis and processing methods and tools.
- use and show proficiency in structural design methods and methods of planning and managing the execution of the renovation works, taking social, environmental, and economic aspects into account.
- use digital building information models and transfer and extract data between different digital platforms and information systems.
- evaluate problems and aspects of building physics and make substantiated choices.
- communicate practice-oriented and professional issues and solutions to partners and users.

Competencies

In respect of the *Renovation* national subject element, the student shall be competent to:

- manage complex construction technology solutions based on a documented analysis.
- manage a digital design and production process.
- manage complex renovation projects, taking social, environmental, and economic aspects into account.
- independently engage in interdisciplinary collaboration on the planning, design, quality assurance and production of complex renovation projects
- identify their own learning needs and develop their own knowledge, skills, and competencies.

ECTS rating

The *Renovation* national subject element carries 15 ECTS credits.

Examinations

The national subject element concludes with: Examination 6a: Renovation

3.2 Specialization, Renovation (5 ECTS)

The student must independently prepare a project based on renovation:

Knowledge

The student shall possess knowledge of, and be able to understand:

- research design
- how to work with research designs
- political objectives for the development of sectors of the construction industry in Denmark and internationally
- legislation and any special client requests
- the way the chosen topic integrates with renovation.

Skills

The student shall be able to:

- use methods and tools for the collection and analysis of data in relation to their research design.
- document the investigation work and to demonstrate the use of methods and tools
- evaluate and implement statutory requirements and client requests.
- communicate practice-oriented and professional issues and solutions relating to their research design.

Competencies

The student shall be competent to:

- incorporate the knowledge and skills acquired in relation to renovation.
- identify their own learning needs.

ECTS rating

The local programme element constitutes 5 ECTS credits. The 5 ECTS is added together from the following subject areas: 2 ECTS Production, 3 ECTS Project Design.

Examination

The local subject element concludes with: Examination 6b: Specialization, Renovation

3.3 Architectural Technology, Construction Management or the Interprofessional Course (10 ECTS)

Content

This local programme element builds upon the national subject element 'Renovation' and the specialization the student has chosen for the semester (architectural technology or construction management).

Alternatively, the student can engage in the interprofessional course based on the learning objectives for the programme element.

- *Architectural Technology*

  The student is working with tender design on a renovation case.

- *Construction Management*

  The student is working with a construction project on a renovation case.

- *Interprofessional course*

  The student joins an interprofessional course, e.g. in relation to developmental work, national or international projects, where renovation is a key feature of the project.

The local programme element in the 5th semester is organized as individual studies.

However, there is an option to work as a study group. Should you choose to work as a group it is important to be transparent about each group member's contribution to the final product/project.

It is not always a possibility to participate in the interprofessional course.

Learning objectives for Architectural Technology, Construction Management OR Interprofessional course

Knowledge

The student shall possess knowledge of, and be able to understand:

- the relationship between the chosen topic and the semester's national subject element
- the relevant theory and method in Danish and international context

Skills

The student shall be able to:

- apply theoretical methods and tools to the solution of problems.
- substantiate, select, and prepare relevant proposed solutions, include draw upon relevant international developmental trends.
- communicate regarding technical issues.

Competencies

The student shall be competent to:

- manage complex construction technology topics relating to the semester's national subject element.
- manage intercultural and ethical issues in the design and handling of the chosen subject.
- identify their own learning needs in relation to the semester's national subject element and develop their own knowledge of the chosen topic.

ECTS rating

The local programme element constitutes 10 ECTS credits. The 10 ECTS is added together from the following subject areas: 2 ECTS Organization and Business Understanding, 5 ECTS Production and 3 ECTS Project Design.

Examinations

The element concludes with one examination: Examination 7: Architectural Technology, Construction Management OR The Interprofessional Course

4 Examinations

Examinations on the Architectural Technology and Construction Management programme are conducted in English or other foreign language than Danish. In the Bachelor's project, the student's spelling and powers of expression will be considered as a minor part of the marking.

4.1 Timetable of programme elements and internship, including examinations

The bachelor's degree Programme in Architectural Technology and Construction Management is organized as a full-time higher education programme. For students completing the programme without an

individually arranged pathway, the programme, including examinations, will progress as shown in the figure below.

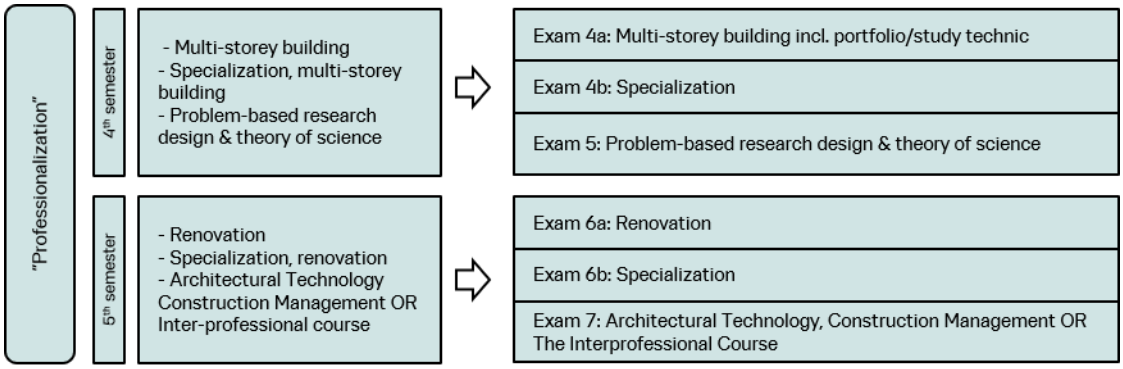


FIGURE 1: OVERVIEW OF GLOBAL CONSTRUCTION INCLUDING PROGRAMME ELEMENTS AND EXAMS

The focus in the early semesters is on the student's learning to study in a higher education setting while also acquiring professional knowledge. This part of the programme concludes with the '1st year test' (examination 1). This exam needs to be passed prior to the second year of study.

In the following three semesters, the student works in increasingly complex contexts on honing his/her professional profile, while the final two semesters revolve around the internship and the transition to work.

4.2 Enrolment for exams

Examinations on the Architectural Technology and Construction Management programme are linked to the learning objectives for one or more programme elements. The element(s) associated with the examinations are set out in Figure 1: Overview of Global Construction including programme elements and exams.

Embarking on a programme element associated with one or more examinations also constitutes automatic enrolment on the associated examination(s). Enrolment (including automatic enrolment) on an examination also consumes one examination attempt. In accordance with the Executive Order on Examinations, it is not possible to disenroll from an examination in cases other than those covered by Section 7 of the Executive Order (Eksamensbekendtgørelsen).

4.3 Examination 4a: Multi-storey Building over 3 Storeys

Examination Basis

The basis for the exam is the student's project work regarding the national subject element Multi-Storey Building over 3 Storeys.

It is a prerequisite for participation in the exam that the examination basis is submitted within the specified deadline. Applicable formatting requirements are described here: Requirements for Projects and Written Assignments.

It is also a prerequisite for participation in the exam that the requirements for study activity and any attendance obligations are met. See section Study activity for more details.

Assessment Basis

The assessment basis consists of central parts of the examination basis, which the student chooses to present digitally and orally in connection with the exam disposition, the subsequent examination in English, and which document the fulfilment of the learning objectives for the national subject element Multi-Storey Building over 3 Storeys.

During the exam, all parts of the examination basis may be addressed.

Assessment Criteria

The exam is conducted as an individual exam, which begins with a short oral group presentation (3 to 5 students). The assessment is based on an overall assessment of both the individual oral performance and the project. The exam is conducted in English.

The following assessment criteria apply:

- Method and work process
- Technical solutions and documentation
- Oral presentation and defence

Great emphasis is placed on independence in problem-solving, including the ability to work methodically, analytically, and professionally in obtaining relevant knowledge.

The exam is conducted as an Internal exam, assessed according to the 7-point grading scale.

Following the assessment, there will be oral evaluation and feedback from the instructors.

The resit exam is conducted individually but otherwise follows the same format as the original exam, after a brief period in which the student has had the opportunity to improve the examination basis.

4.4 Examination 4b: Specialization, Multi-storey Building over 3 Storeys

Examination Basis

The basis for the exam is the student's project work regarding the specialization in relation to multi-storey building over 3 storeys, including research design and a written reflection.

It is a prerequisite for participation in the exam that the examination basis is submitted within the specified deadline. Applicable formatting requirements are described here: Requirements for Projects and Written Assignments.

It is also a prerequisite for participation in the exam that the requirements for study activity and any attendance obligations are met. See section Study activity for more details.

Assessment Basis

The assessment basis consists of central parts of the examination basis, which the student chooses to present digitally and orally in connection with the exam disposition, the subsequent examination in English, and which document the fulfilment of the learning objectives for the specialization element, multi-storey building over 3 storeys.

During the exam, all parts of the examination basis may be addressed.

Assessment Criteria

The exam is conducted as an individual exam, which begins with a short oral presentation for up to 7 students. The assessment I based on an overall assessment of both the individual oral performance and the project. The exam is conducted in English.

The following assessment criteria apply:

- the professional content of the project, including the application of research design, methods, and analyses
- the ability to document and justify professional choices in relation to the project, including the handling of legislation and other project requirements
- the communication of professional problem statements and solutions in relation to the project theme, multi-storey building over 3 storeys
- reflection on the student's own work process and professional development

The exam is conducted as an Internal exam, assessed according to the 7-point grading scale.

Following the assessment, there will be oral evaluation and feedback from the instructors.

The resit exam is conducted individually but otherwise follows the same format as the original exam, after a brief period in which the student has had the opportunity to improve the examination basis.

4.5 Examination 5: Problem-Based Research Design and Introduction to the Theory of Science for the Construction Industry

Examination Basis

The basis for the exam is the preparation of a report (12 - 15 standard pages). The report must describe and present elements typical of a scientific investigation. These elements are:

- Formulated problem statement
- Description and explanation of the chosen method, including theory and empirical data.
- Analysis
- Conclusion
- Reflection and perspectives

It is a prerequisite for participation in the exam that the examination basis is submitted within the specified deadline. Applicable formatting requirements are described here: Requirements for Projects and Written Assignments.

It is also a prerequisite for participation in the exam that the requirements for study activity and any attendance obligations are met. See section Study activity for more details.

Assessment Basis

The assessment basis is the oral examination, where the student, through the presentation of central parts of the examination basis and the subsequent examination, documents the fulfilment of the learning objectives for the local programme element Problem-Based Research Design and Introduction to the Theory of Science for the Construction Industry. During the exam, all parts of the examination basis may be addressed.

Assessment Criteria

The exam is conducted as an individual oral exam. The exam is assessed individually, based on the following equally weighted criteria:

- Relevance and usability of the problem statement
- Choice and application of method
- Academic theoretical argumentation
- Conclusion
- Formalities, including language, style, order, clarity, and adherence to formal requirements.

Internal exam, assessed according to the 7-point grading scale with the participation of the supervisor and co-examiner (internal or external).

The resit exam is conducted in the same manner as the original exam, after a brief period in which the student has had the opportunity to improve the examination basis.

4.6 Examination 6a: Renovation

Examination Basis

The basis for the exam is the student's project work regarding the national subject element, renovation.

It is a prerequisite for participation in the exam that the examination basis is submitted within the specified deadline. Applicable formatting requirements are described here: Requirements for Projects and Written Assignments.

It is also a prerequisite for participation in the exam that the requirements for study activity and any attendance obligations are met. See section Study activity for more details.

Assessment Basis

The assessment basis consists of central parts of the examination basis, which the student chooses to present digitally and orally in connection with the exam disposition, the subsequent examination in English, and which document the fulfilment of the learning objectives for the national subject element renovation.

During the exam, all parts of the examination basis may be addressed.

Assessment Criteria

The exam is conducted as an individual exam, which begins with a short oral group presentation (3 to 5 students). The assessment is based on an overall assessment of both the individual oral performance and the project. The exam is conducted in English.

The following assessment criteria apply:

- Method and work process
- Technical solutions and documentation
- Oral presentation and defence

Being the last exam before the internship in companies, great emphasis is placed on independence in problem-solving, including the ability to work methodically, analytically, and professionally in obtaining relevant knowledge.

The exam is conducted as an Internal exam, assessed according to the 7-point grading scale.

Following the assessment, there will be oral evaluation and feedback from the instructors.

The resit exam is conducted individually but otherwise follows the same format as the original exam, after a brief period in which the student has had the opportunity to improve the examination basis.

4.7 Examination 6b: Specialization, Renovation

Examination Basis

The basis for the exam is the student's project work regarding the specialization in relation to renovation, including research design and a written reflection.

It is a prerequisite for participation in the exam that the examination basis is submitted within the specified deadline. Applicable formatting requirements are described here: Requirements for Projects and Written Assignments.

It is also a prerequisite for participation in the exam that the requirements for study activity and any attendance obligations are met. See section Study activity for more details.

Assessment Basis

The assessment basis consists of central parts of the examination basis, which the student chooses to present digitally and orally in connection with the exam disposition, the subsequent examination in English, and which document the fulfilment of the learning objectives for the specialization element, renovation.

During the exam, all parts of the examination basis may be addressed.

Assessment Criteria

The exam is conducted as an individual exam, which begins with a short oral presentation for up to 7 students. The assessment I based on an overall assessment of both the individual oral performance and the project. The exam is conducted in English.

The following assessment criteria apply:

- the professional content of the project, including the application of research design, methods, and analyses
- the ability to document and justify professional choices in relation to the project, including the handling of legislation and other project requirements
- the communication of professional problem statements and solutions in relation to the project theme, renovation
- reflection on the student's own work process and professional development

The exam is conducted as an internal exam, assessed according to the 7-point grading scale.

Following the assessment, there will be oral evaluation and feedback from the instructors.

The resit exam is conducted individually but otherwise follows the same format as the original exam, after a brief period in which the student has had the opportunity to improve the examination basis.

4.8 Examination 7: Architectural Technology, Construction Management OR The Interprofessional Course

Examination Basis

The basis for the exam is the student's project work based on the chosen local programme element.

It is a prerequisite for participation in the exam that the examination basis is submitted within the specified deadline. Applicable formatting requirements are described here: Requirements for Projects and Written Assignments.

It is also a prerequisite for participation in the exam that the requirements for study activity and any attendance obligations are met. See section Study activity for more details.

Assessment Basis

The assessment basis is the oral examination, where the student presents all or central parts of the examination basis and the subsequent examination, which documents the fulfilment of the learning objectives for the local programme element Architectural Technology, Construction Management, or the Interprofessional Course. During the exam, all parts of the examination basis may be addressed.

Assessment Criteria

The following assessment criteria apply:

- Method and work process
- Technical solutions and documentation
- Oral examination

Internal exam, assessed according to the 7-point grading scale.

The resit exam is conducted individually but otherwise follows the same format as the original exam, after a brief period in which the student has had the opportunity to improve the examination basis.

4.9 Requirements for Projects and Written Assignments

Formal requirements for projects

- The student's name and student number must be clearly indicated on all submitted examination materials.
- Project work includes drawings, descriptions, and reports created as digital material in a readable digital format.
- All digital material must be printable and representative of the examination basis. It should be clear from the drawings which format is representative of the examination basis and which is representative of a fixed measurable drawing if there is a difference.

Formal requirements for written assignments

- The structure and references of written assignments must follow the current report guide of the education. If another structure is chosen, the choice must be justified.
- For written assignments, 2400 characters including spaces constitute a standard page.
- The total number of pages is calculated from the introduction to the conclusion.

The front page must contain the following information:

- Title
- Name and student number.
- Submission date
- Supervisor
- Education program
- Campus
- Total number of characters

4.10 Guidelines regarding exam attempts, absence from exams, failed exams

By default, the student is registered for exams at the start of the semester.

For the final exam, the student is registered if all previous semesters have been completed according to the curriculum. Additionally, for the final exam, the student must document their study activity through attendance in study groups and contact with advisors. If advisors, based on the two mandatory project evaluations or due to lack of participation in study groups, have doubts about the student's study activity, the student may be summoned to a meeting where they must present their project.

According to the exam regulations (Eksamensbekendtgørelsen), the student has 3 attempts to pass an exam. The educational institution can, however, grant an additional exam attempt if justified by

exceptional circumstances.

The followings cover different situations where the exam is not passed:

What are the consequences of not participating in the exam due to documented illness or maternity leave?

The student does not use an exam attempt and is automatically registered for the resit exam/sick exam on the same project.

What are the consequences of being absent from the exam?

The student uses an exam attempt and is automatically registered for a new exam attempt (resit exam) on the same project.

What are the consequences of being expelled from an exam?

The student uses an exam attempt.

Additionally, the student does not have the opportunity to take a new exam attempt (retake exam) on the same project, and it is therefore not feasible to complete a new project in time for the retake/sick exam.

If the student does not pass

The student uses an exam attempt and is automatically registered for a new attempt (retake exam) on the same project.

If the student does not pass their exam or their project is not approved, they have several options and/or obligations:

If the student is uncertain regarding the reasons for their grade, they can request a meeting with the advisors. This must be done no later than 14 days after the student has received their grade.

If the student wishes to formally appeal the decision regarding the grade or lodge a complaint regarding the examination, they must contact the associate dean of the program. See also the exam regulations (Eksamensbekendtgørelsen) for information regarding appeals in case of exams.

4.11 Sick and resit exams

Sick exams
For students excused from participating in the regular exam due to documented illness or other similar circumstances as per the exam regulations (Eksamensbekendtgørelsen), a new exam will be held as soon as possible after the regular exam. Documentation of illness in the form of a medical certificate must be submitted to the study administration no later than 5 working days after the regular exam.

Students are automatically registered for the new exam.

In exceptional cases, the sick exam will be scheduled during the next regular exam for the programme element. However, this does not apply to sick exams related to the final exam (bachelor's project), which are scheduled in the same exam period.

Students are obligated to inform themselves about the time and place of the sick exam as soon as possible after the regular exam via VIA's platforms.

Resit exams
For students who have not passed an exam, a resit exam will be held as soon as possible. If a sick exam is held, this counts as the next attempt for students who did not pass the regular exam.

Students are automatically registered for the new exam. The student has the right to three tries to pass an exam, Subsequent attempts to pass the xam may be granted on a case by case basis.

In exceptional cases, the resit exam will be scheduled during the next regular exam for the course element. However, this does not apply to retake exams related to the final exam, which are scheduled in the same exam period.

Students are obligated to inform themselves about the time and place of the resit exam as soon as possible after the regular exam via VIA's platforms.

4.12 Cheating, plagiarism, and disruptive behaviour during exams

Cheating
Exam cheating as per the exam regulations (Eksamensbekendtgørelsen) includes, among other things, when the student:

- Plagiarizes, including reuses their own text (self-plagiarism) without citation and quotation marks,
- Forges,
- Conceals or misleads about their own efforts or results,
- Engages in unauthorized collaboration,
- Receives or attempts to receive help during an exam or test, or helps others when it is not a group exam,
- Uses unauthorized aids,
- Wrongfully gains prior knowledge of the exam task,
- Provides false attendance information, or
- Attempts to bypass, deactivate, or otherwise hinder the intent of the educational institution's use of electronic surveillance programs.

Exam cheating results in the student's performance not being assessed, and they will be marked as having used an exam attempt.

The student may also receive a written warning.

Under aggravating circumstances or in cases of repetition, the VIA University College may decide to expel the student temporarily or permanently from the program.

Disruptive behaviour
During exams and tests, the student must behave considerately, including following the instructions given by the exam supervision, examiner, and censor.

Failure to comply may result in expulsion from the exam, and the student will be marked as having used an exam attempt.

4.13 Special examination conditions

Where students have a need for special examination conditions for reasons of health, language difficulties or similar, the Architectural Technology and Construction Management programme will offer these conditions to ensure equality between these students and those who do not need special examination conditions.

Special examination conditions will be offered to each student individually on application and based on a specific assessment as to whether, and to what extent, the special conditions are needed. Special examination conditions must ensure only that the students concerned have the same opportunity to complete the examination satisfactorily as those without a need for special conditions. The provision of special examination conditions must not affect the examination standard or attainment requirements.

Applications for special examination conditions must be submitted to the student advisor for the programme no later than one month prior to the examination.

The application must state:

- the applicant's full name
- the applicant's student number
- the examination at which special conditions are being requested and the nature of those conditions.
- why special examination conditions are required.

4.14 Complaints regarding examinations

Complaints regarding examinations

The student has the right to continue their education program while a complaint or appeal is being processed by the Architectural Technology and Construction Management program in cases of examination complaints submitted in accordance with the exam Regulation (Eksamensbekendtgørelsen).

A complaint about a continuous assessment can only be made as part of a complaint about an exam in the relevant subject element.

A student can file a written complaint with the programme regarding legal and academic matters, including the exam process, for an exam in a subject element or partial exam (subtest). The complaint must be filed within 2 weeks after the grade has been communicated. The deadline is calculated from the earliest point when the programme has informed that the grade will be communicated.

If the complaint involves academic matters, the programme will immediately request a statement from the examiners. The examiners must provide their statement within 2 weeks, not including July. The examiners will address the academic points raised in the complaint. The complainant will then have at least 1 week to comment on the examiners' statements.

The programme, represented by the associate dean, will decide based on the complaint, the examiners' academic statements, and any comments from the complainant. The decision may result in:

- An offer of re-assessment (for written assignments)
- An offer of a re-exam
- The complaint being rejected
- A combination of the above if the exam includes both a written assignment and an oral defence.

Appeals board for exam complaints

Academic issues in the institution's decision can be brought before an appeals board. Legal issues can be appealed to the Ministry of Higher Education and Science. The student must file their written appeal to the institution within two weeks after receiving the decision from the programme.

The appeals board is set up on a case-by-case basis and consists of 2 appointed examiners, 1 qualified teacher, and 1 student from the programme. The board will decide based on the material used in the original decision and the student's complaint. The decision must be communicated to the programme and the complainant within 2 months, not including July.

The board's decision may include:

- An offer of re-assessment (only for written exams).
- An offer of a re-exam.
- The complaint being rejected.
- A combination of the above if the exam includes both a written assignment and an oral defence.

Academic Decisions by the appeals board cannot be appealed to another administrative authority.

Legal Decisions by the appeals board can be appealed to the programme. This appeal must be filed within 2 weeks after receiving the decision from the appeals board. The program's decision can then be appealed to the Ministry of Higher Education and Science as per examination regulations (Eksamensbekendtgørelsen).

Re-Assessment or Re-Exam

An offer for re-assessment or re-exam must state that it may result in a lower grade. The offer must be accepted within 2 weeks after the decision is communicated. The re-assessment or re-exam should occur as soon as possible. The programme must withdraw any previously issued exam certificates. New assessors will be appointed for both re-assessment and re-exam. The re-assessment must be based on the original assignment text and response. The new assessment must include a written justification.

Academic issues in the re-assessment or re-exam cannot be appealed again to the programme or any other administrative authority.

Legal issues can be appealed to the programme, which will decide. This decision can then be appealed to the Ministry of Higher Education and Science as per examination regulations (Eksamensbekendtgørelsen).

Complaints to the Ministry of Higher Education and Science

Final decisions by the programme can be appealed to the Ministry of Higher Education and Science regarding legal issues. The complaint must be filed within 2 weeks from the day the decision is communicated to the complainant. The complaint is filed with the programme, which will prepare a statement that the complainant will have the opportunity to comment on within at least 1 week. The program then forwards the entire case for review by the ministry.

5 Teaching and Learning Methods in the Program

The programme is based on Problem-Based Learning (PBL). This means that the focal point in each of the national subject elements is the interdisciplinary semester project. In working with the project's challenges, the student develops and demonstrates acquired knowledge, skills, and competencies across the semester's subject areas. To prepare the student as best as possible for the profession, work is primarily done in groups.

Other teaching and working methods are organized in relation to the project work. The teaching of theory is primarily placed at the beginning of a subject element, as it is seen as general contributions within the semester's theme and the program's professional field. Furthermore, the student must independently and in collaboration with fellow students, as well as with the teachers as supervisors, extensively acquire and process the specific material that may be relevant for the completion of the project.

At the programme, VIA University College, teaching is differentiated based on the students' prerequisites in the following ways:

- Project work as group work
- Individual supervision
- Teaching materials, including e-learning objects
- Special teaching offers
- Local programme elements (professional specialization)

5.1 Study activity

There is mandatory attendance during the internship.

Students are required to be active in their studies. A student in the programme is considered active as long as they:

- Submit the assigned tasks
- Participate in educational-related meetings and conversations with supervisors, including scheduled teaching activities
- Participate in the program’s exams

Since the program is project-organized with a significant amount of group work, it is important for the student’s learning to participate in the learning environment at the educational institution.

The learning environment is defined by a number of parameters that can become the subject of dialogue with individual students about their study activity. The above frameworks can be seen as requirements, while the following can be seen as guidelines, but are just as strongly necessary for the pedagogical environment around the program to function for both students and supervisors.

- Well-prepared attendance at scheduled teaching activities
- Participation in and contribution to group work
- Keeping informed, including responding to student emails and content on the program's LMS (Learning Management Platform) ItsLearning

Overall, experience shows that the above parameters contribute to a constructive and motivating study environment.

Unsatisfactory study activity and extension of studies can affect whether a student is entitled to State Educational Grant (SU).

If a student has not passed at least one exam in the programme within a continuous period of at least one year, the student will be expelled from the program according to the rules in the admission regulations (adgangsbekendtgørelsen). The student will be informed about the lack of study activity before expulsion.

A student can at any time inquire about their own study activity by contacting the teaching team.